



DEVELOPMENT SERVICES DEPARTMENT

BUILDING | COUNTYWIDE PLANNING | ENGINEERING | GIS | PLANNING & ZONING

SPECIAL EVENT PERMIT

2018-06

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

EVENT INFORMATION

Event Name: **The Divide 30k and Relay**

Event Date(s): **23 June 2018**

Applicant: Jesse Schmid

Event Type: Run and Relay

Phone: 435-590-5610

Promoting Entity: Jesse Schmid

Email: road.runner.30k@gmail.com

Sponsoring Entity: N/A

30 APR 2018

Approved by: Land Use Authority

Date

CONDITIONS OF APPROVAL

1. All participants and volunteers must comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. All participants and volunteers must allow access for emergency vehicles as required.

AGREEMENT OF ACCEPTANCE

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

5/3/18

Accepted by: Applicant

Date



APPLICATION: SPECIAL EVENT PERMIT

Date Received:	By:	Receipt #:	Check #:	Amount:
3/8/18	J. Schmid	11149	DDDS	\$50.00

EVENT INFORMATION

Event: The Divide 30k & Relay Type: Running road race

Dates with starting/ending times: June 23, 2018, 6 AM - 1 PM

AGENT/CONTACT INFORMATION

Agent/Contact: Jesse Schmid / Director Email: road.runner.30k@gmail.com

Phone: 4355905610 Mailing Address: 126 S. 1250 E. Hyrum, UT 84319

Name of Promoting Entity: Jesse Schmid

ACKNOWLEDGMENT

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.


3/5/18
 Applicant Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

APPLICATION CHECKLIST

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$50 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

PROJECT REVIEW PROCESS

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

Application Checklist for Divide 30K Race & Relay (Cache County, UT Permit)

- 1) Application fee \$50, additional fees as applied
- 2) Included maps of route and instructions on barricades
Direction signs and information regarding runners on route will be in place throughout the Clarkston area and along the route. Starting line will be on the corner of 100 S and 100 E. 100 S (1block) in Clarkston will be blocked off with the finish/starting chute in place. This will otherwise be an open course, not closed to traffic. This is a low traffic route, and the Short Divide Pass will be heavily marked with signage on the blind curves and volunteers (flaggers) will be directing runners all along the route. SR 142 will have extra flaggers, and barricades to notify passing vehicles of runners.
- 3) Number of participants: 50-75, additional 125 for volunteers and spectators. This is a second year race, and this is probably a high estimate.
- 4) Water and Bathrooms: Restrooms provided by Roto Rooter. There will be 2 at the Start/finish line. Additional bathrooms (at least 1-2) at 5 different locations along the route (Mile 3, 6, 9, 12, 15). Culinary water in Clarkston City Park. Water and trash cans will be at each aid station. Trash cans will be brought in and removed by Event Staff.
- 5) Insurance: Attached Insurance Declaration page. www.theeventhelper.com. Evanston Insurance Company. \$2,000,000 per occurrence, \$3,000,000 aggregate. Any information is on that page, and Cache County is listed as a Certificate holder.
- 6) No fires will be used, but will have Clarkston City Fire on-call as needed basis. This event will be in conjunction with Clarkston City Pony Express days. Will have 2 EMT's at the start/finish line, and also 1-2 more EMT's at the half way point (9.3 miles) where the relay's second person will start.
- 7) If it is needed we will talk to Sheriff's office for additional support. Cell phones for emergency contact. Contact with local law enforcement, and ems as needed. **There will be signs and flags, and race personnel along the State Highway 142 to aid in safety of runners. UHP letter of understanding has been completed, and UHP will patrol Highway 142 for extra safety.
- 8) The race will cost \$70-\$155 per person/team, depending on registration dates and race options. Portion of the race proceeds will be donated to NAMI- Logan Utah Chapter, and the remainder will be used to expand and benefit the race in following years.
- 9) There will be parking around the town Square, church parking lots, and surrounding areas. Will be on public property. Roads on Box Elder County will be used, and parking will be limited to Volunteers on route.
- 10) The event is on public land. Attached are documents from Clarkston City, and Box Elder County declaring its knowledge of the event and approval. State Fees will be paid (\$250) for use of SR 142. And additional permitting for the state. Waivers will be signed by all participants and volunteers.

If any other information is needed please feel free to call me, Jesse Schmid, race director at 435-590-5610. I hope to have a rewarding race, and benefit local chapters of NAMI.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/11/2018

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED The Divide 30K & Relay Jesse Schmid 126 S 1250 E Hyrum, UT 84319	INSURER A: Evanston Insurance Company	35378
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	Y		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC Retail Liquor Liability	3DS5466-M1104722	06/22/2018	06/24/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 2,000,000
			MED EXP (Any one person)				\$ 5,000	
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							DEDUCTIBLE	\$ 1,000
								\$
			AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
			GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
							OTHER THAN EA ACC	\$
							AUTO ONLY: AGG	\$
			EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
								\$
			WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
			OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
 Attendance: 100, Event Type: Marathon - Walking or Running Event.

CERTIFICATE HOLDER Cache County Development Services DIV. 179 N Main St. #305 Logan, UT 84321	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Will Maddux</i>
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53
Shares

Evanston Insurance Company

(a member of Markel Corporation Group)

A.M. Best #: 03759 NAIC #: 35378 FEIN #: 36-2950161

Address: Ten Parkway North
Deerfield, IL 60015
UNITED STATES

Phone: 847-572-6000

Fax: 847-572-6389

Web: www.markelcorp.com

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Best's Credit Ratings

Financial Strength Rating [View Definition](#)

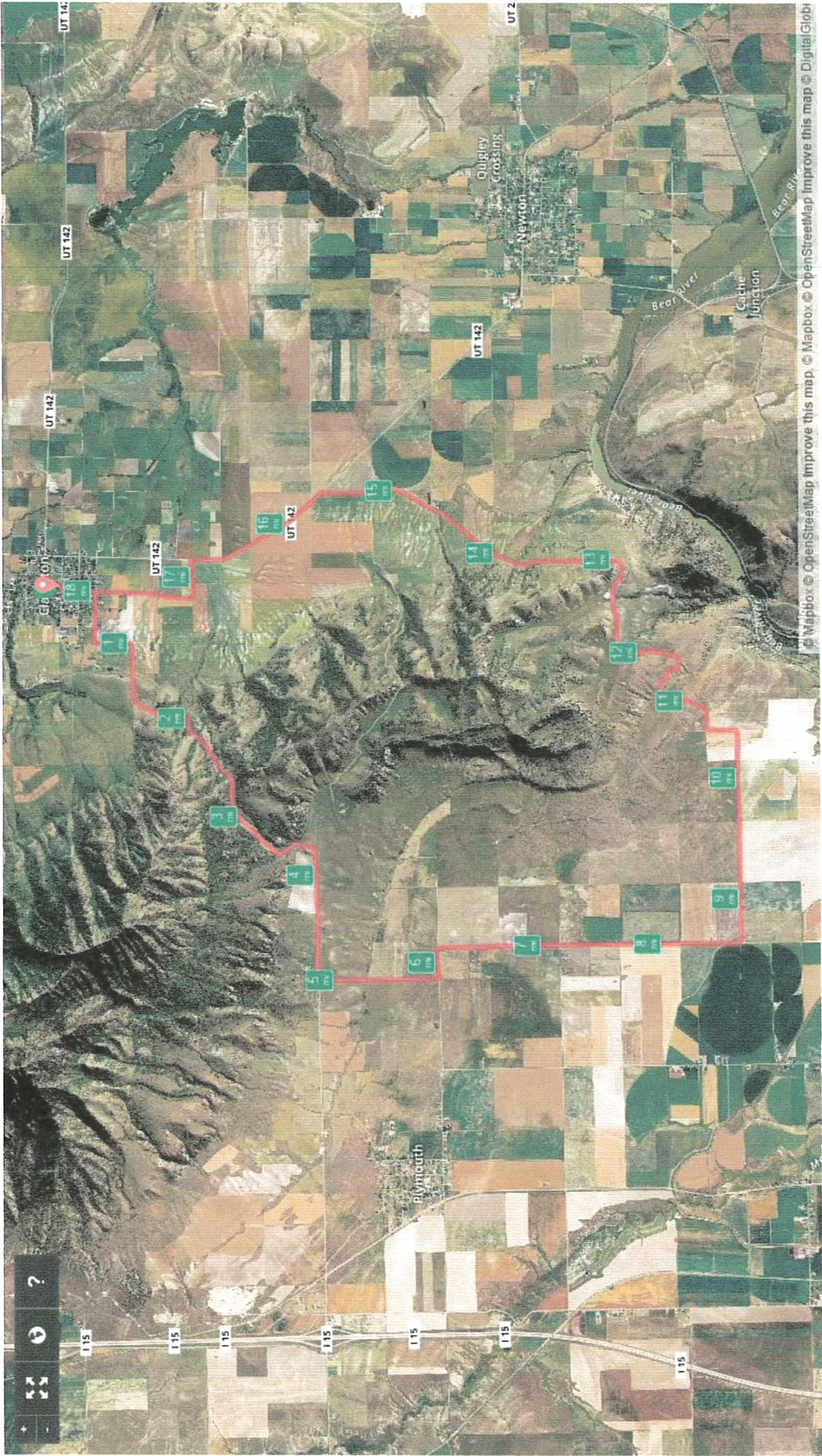
Rating:	A (Excellent)
Affiliation Code:	g (Group)
Financial Size Category:	XV (\$2 Billion or greater)
Outlook:	Stable
Action:	Affirmed
Effective Date:	December 20, 2017
Initial Rating Date:	June 30, 1983

Long-Term Issuer Credit Rating [View Definition](#)

Long-Term:	a+
Outlook:	Stable
Action:	Affirmed
Effective Date:	December 20, 2017
Initial Rating Date:	June 29, 2005

u Denotes Under Review Best's Rating

Licensing: Licensed Territory: (Current since 03/20/2017).It also operates on a surplus lines or non-admitted basis in the District of Columbia, Guam, Puerto Rico, U.S. Virgin Islands and all states.



www.thedivide30k.com

Jesse Schmid-Race Director
435-590-5610

Road.runner.30k@gmail.com

Map for Dirty 30K Road Race

Turn By Turn Directions:

Start: Corner of 100 S 100 E Clarkston UT

- East on 100 S for 1.5 blocks
- Turn Left (south) on 200 W, continue to 300 S and turn east
- Follow the road as it curves south (leading onto Short Divide Rd)
- 3 Mi. on Short divide road (will turn into 20800 N)
- At Mile 5 turn left (heading south) on 3800 W Rd (County road)
- Mi 6 turn left at the T, for ½ block 20000 N
- Continue following the road as it heads south on 3600 W.
- Follow 3600 W (going south) for 3 miles
- Turn left on 18000 North (going East) for approximately 2 miles
- Turn left (follow the road, head north for 1 block) on 18000 w
- Continue Following the road as it turns into 2000W/ Fielding Rd.
- Hit pavement again around mile 13-Continuing on Fielding Rd.
- Heading North/NE for approximately 2.5-3 miles
- At Mile approximately 15.5 the course will merge onto SR 142
- Continue N/NW on SR 142 for 1.5 miles
- Turn Left off of SR 142 onto 9400 N (heading west)

Jesse Schmid-Race Director
435-590-5610

Road.runner.30k@gmail.com

Map for Dirty 30K Road Race

- Follow the Curve in the road as it turns right up 8900 W/Main Street
- Continue to follow Main St. north back to 100 S.
- Turn right, **FINISH!!**

Parking will be located on the Town square, and in the parking lot of the church that is Located on the Town Square. (Center and Main)

The Staging areas will take place on the corner of 100s and 100 E. Clarkston.

Restrooms will be located at the Staging area, also at Mile 3, 6, 9, 12, 15. Water will also be provided at those mile markers, as well as culinary water located at the Clarkston Town Square.

Integrated maps are found on the website.




Town Hall
50 South Main
P.O. Box 181
Clarkston, Utah 84305
Phone (435) 563-9090
FAX (435) 563-9196

January 30, 2018

To Whom It May Concern:

Jesse Schmid came to our January 16, 2018 Town Council Meeting and asked for the Councils approval to stage The Divide 30K Race/Relay in our community on June 23, 2018. The Council unanimously approved this event and the use of our Town Square and town roads as needed.

Sincerely,



Clarkston Town Mayor

To: Cache County

From: Sgt. Greg Johnson

Date: April 2, 2018

Re: The Divide 30k & Relay

The Cache County Sheriff's Office has reviewed the event request for the "The Divide 30k & Relay" and it has been determined that the Sheriff's Office will not staff this event. Public Safety will be handled by the event provider as listed in the application submitted by the event sponsor. The permit can be granted as far as the Sheriff's Office is concerned.

Sincerely,

Sgt. Greg Johnson

Laurie Jones - Re: Special Event The Divide 30K and Relay

From: Lee Perry <lperry@utah.gov>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 3/9/2018 2:04 PM
Subject: Re: Special Event The Divide 30K and Relay

I don't see any concerns

On Fri, Mar 9, 2018 at 10:30 AM, Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Good Morning,
Please do your appropriate review for The Divide 30k and Relay to be held June 23rd. Please send responses back asap.
Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
[435.755.1640](tel:435.755.1640)

--

Lt. Lee Perry
Utah Highway Patrol Section 1
20 W. 700 N.
Brigham City, Utah 84302

[435-723-1094](tel:435-723-1094) Office
[435-720-3029](tel:435-720-3029) Cell

Laurie Jones - Re: SE-The Divide 30k & Relay

From: "J. Downs" <downs.jay@gmail.com>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 4/30/2018 12:25 PM
Subject: Re: SE-The Divide 30k & Relay

We are okay with this event

***** IMPORTANT MESSAGE *****

This message, including any attachments, may contain confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, delete this message, including from trash, and notify me by telephone or email.

If you are not the intended recipient, any distribution or copying of this message, or the taking of any action based on its content is strictly prohibited.

On Mon, Apr 30, 2018 at 12:15 PM, Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Hi Jay,

Please do your review for The Divide 30K & Relay. I have attached the application for you to review. I would like to finish up their permit this week.

Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
[435.755.1640](tel:435.755.1640)

Laurie Jones - Re: Special Event The Divide 30K and Relay

From: Andrew Stokes <astokes@brhd.org>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 3/12/2018 8:23 AM
Subject: Re: Special Event The Divide 30K and Relay

Laurie,

The Divide 30K and Relay does not need a Mass Gathering Permit.

Thank you,

-Andrew

On Fri, Mar 9, 2018 at 10:30 AM, Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Good Morning,

Please do your appropriate review for The Divide 30k and Relay to be held June 23rd. Please send responses back asap.

Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
[435.755.1640](tel:435.755.1640)



CACHE COUNTY FIRE DISTRICT

179 NORTH MAIN, SUITE 309
LOGAN, UT 84321
TEL: (435) 755-1670
FAX: (435) 755-1994

To: Laurie Jones
Form: Jason Winn
Date: March 12, 2018
Subject: The Divide 30 K Relay

The review of the special events application for the Ragnar Relay has been completed. The only Fire District issue is access to the wild land area in the event of a wildland fire. Event organizers and runners need to allow access for emergency vehicles as required.

There are no other fire safety issues noted.

From: Jared Roos <jared.roos@cachecounty.org>
To: Laurie.Jones@cachecounty.org
Date: 3/15/2018 9:21 AM
Subject: Special Event The Divide 30K & Relay

I talked to Joel Merritt at road department he said their isn't anything from the road department that will Effect this Event

Sent from my iPad